



## THE COUNTY OF KAUAI

DEREK S. K. KAWAKAMI, MAYOR

MICHAEL A. DAHLIG, MANAGING DIRECTOR

### News Release

For Immediate Release: March 27, 2020

---

OFFICE OF THE MAYOR  
SARAH K. BLANE, CHIEF OF STAFF  
Tel (808) 241-4900  
Fax (808) 241-6877

---

### **County announces changes in Standard Operating Procedures (SOPs) for Department of Public Works, Engineering Division**

LĪHU'E – The County of Kaua'i announces the following changes in Standard Operating Procedures (SOPs) for the Department of Public Works, Engineering Division, in order to provide for the health, safety, and welfare of the people of Kaua'i from the potential spread of the novel coronavirus (COVID-19).

Effective immediately, and until further notice, the following Standard Operating Procedures (SOPs) will be implemented for the Department of Public Works, Engineering Division, located in the Mo'ikeha Building at the Līhu'e Civic Center, Suite 175. The Engineering Division counter will be closed to public access and most staff will be working remotely.

General inquiries and communications with the Engineering Division shall be through phone at 808-241-4883 or by emailing Yukari Mikami at [ymikami@kauai.gov](mailto:ymikami@kauai.gov).

1. A representative from the Division will return messages within 48 hours of the call or email.
2. Applications and other related forms can be found online at [www.kauai.gov/PublicWorks/Engineering](http://www.kauai.gov/PublicWorks/Engineering).
3. Use the contact information above to arrange to drop off plans for review, permit applications, or other documents.
4. Consulting engineers, contractors, or members of the public who have been working with or have contact information for other Engineering Division staff may contact staff



members directly via phone or email. However, responses may be delayed; if a response is not received in 24 hours, the contact information above should be used.

Correspondence and plans for review can be mailed to:

County of Kauaʻi

Department of Public Works

Engineering Division

4444 Rice Street, Suite 275

Līhuʻe, HI 96766

To view a copy of the emergency proclamation, visit the County of Kauaʻi's website at [www.kauai.gov/KEMA](http://www.kauai.gov/KEMA).

For more information and to sign up for daily updates from the State Department of Health relating to current COVID-19 information, visit <https://health.hawaii.gov/news/covid-19-updates/> or <http://www.kauai.gov/COVID-19>.

###